



Classic I: July 17-21, 2019 Classic II: July 24-28, 2019

OHDC VENDOR APPLICATION FORM

Name of Business: _____

Owner/Contact: _____

Mailing Address: _____

Business Phone: _____ Fax: _____ Cell: _____

E-Mail: _____ Website: _____

Product/Service: _____

Electrical Voltage Needs: _____ Water Required: _____

All vendor spaces are for two weeks (limited exceptions for 1 week) Vendors must be open Wed-Sun from 10:00-5:00 (minimum). Vendors may be open additional hours to coincide with show schedule including Monday/Tuesday prior to the show. Once the show has started, vendors may not have their vehicles in the Village Green between the hours of 7:30am and 5:00pm. Vendors must provide their own booth set up. OHDC will not supply any tents, water hoses or extension cords.

Rates: 2019 (2 Weeks):

- 10x10 tent -----\$500.00 with electricity
- 10x10 tent -----\$400.00 without electricity
- 10x20 tent -----\$550.00 (no discounts given for not using electricity)
- Enclosed Trailer -----\$650.00 Size: _____ (no discounts given for not using electricity)

You must account for the tongue in the front and back ramp in the size if you will need to have that down. If this is not included in the size, you may not have the ramp down during the show.

Will the opening of your trailer be on the driver side _____ or the passenger side _____

Rates: 2019 (1 Week Only) Mark: Week 1: July 17-21st _____ Week 2: July 24-28th _____

- 10x10 space -----\$325.00 with electricity
- 10x10 space -----\$250.00 without electricity
- 10x20 space -----\$350.00 (no discounts given for not using electricity)
- Enclosed Trailer -----Not available for 1 week

Set up for all vendors is on Sunday July 14th from 9:00am-5:00pm. If you cannot set-up on Sunday, you must schedule in advance with the event coordinator for a different time

Vendor selection and approval is at the sole discretion of Oregon High Desert Classics. Selected vendors will be required to execute J Bar J's Vendor Contract as a condition of participation at the event. If contract is issued, the location of your booth will be determined by management.



Additional Information

1. Insurance Coverage: We require a copy of your current Certification of Liability Insurance **NAMING** J Bar J Youth Services as additional insured.

2. Food Vendor Information: A current Food Vendor's License is required. You may apply for a Temporary License at Deschutes Co. Community Development, 117 NW Lafayette, Bend, OR 97701, either in person or by mail. For information, call DCCD at 541-388-6575.

3. Website: Your company name will be listed on our website under the Village Green Information in the Vendor Section. Please provide a logo if desired.

Vendors will not be allowed to open for business on horse show grounds unless they have a copy of their insurance, a food vendor's license and a fire extinguisher (for enclosed trailers and food vendors)

4. Sponsorship: Support at-risk youth and promote your business with an OHDC sponsorship. Cash, gift certificates, and/or products for horse show prizes and/or awards are accepted. Sponsor benefits include promotion through ring announcements, flyers in the trainer bags, and flyers in the show office. Please mark below for further information on sponsorship.

5. Prize List: Ads in the Prize List (a publication with classes distributed to participants) can be purchased prior to March 1st, 2019. Mark below for further information regarding the Prize List.

Yes I would like more information on:

Prize List

Sponsorship

Mail or Email Vendor Application, copy of Food Permit and Certification of Liability Insurance to:

J Bar J Youth Services
62895 Hamby Road
Bend, OR 97701

Email: events2@jbarj.org

Questions? Call Events Coordinator @ 541-389-1409

J BAR J YOUTH SERVICES

