



2024 VENDOR APPLICATION

Oregon High Desert Classics

Classic I: July 17 - 21 | Classic II: July 24 - 28

VENDOR BOOTH RATES FOR 2 WEEK SHOW (includes power):

10' x 10' booth	\$500
10' x 20' booth	\$500
Enclosed Trailer	\$550 (includes power & water)

Trailer/ Truck Door Opens on: Driver Side Passenger Side Rear

Trailer/ Truck Dimensions:

Please account for the tongue in the front and/or the ramp in the rear of your trailer in your dimensions - if you will need it down during business hours. Without these measurements, we can't guarantee accurate space allowances.

Business:

Owner/ Contact First & Last Name:

Address/ City/ State/ Zip:

Business Phone: Cell:

Email Address:

Website Address:

Product/ Service:

Electrical Voltage Needs: Water Requirements:

Preferred Set Up Time:

Signature: _____ Date:

Please send me more information for:

Sponsorship Opportunities Prize List Advertising

For questions, contact Robin Engle, events@jbarj.org, 541.508.8681



2024 VENDOR TERMS & CONDITIONS

Oregon High Desert Classics

Classic I: July 17 - 21 | Classic II: July 24 - 28

Operational Hours: Wednesday – Saturday 10 a.m. - 5 p.m. and Sunday 9 a.m. - 3 p.m. These are the minimum days & hours you are required to be open. If you would like to be open before the shows start, please list your preferred days of operation on the Vendor Application.

Set up: Sunday, July 14 from 9 a.m. - 5 p.m. Please list your preferred time for set up on your Vendor Application. The Events Coordinator will follow up with a scheduled time.

Vendor Regulations:

- You must provide all the materials for your booth set up. J Bar J and/or OHDC will not provide any materials, including but not limited to tents, extension cords, water hoses, ladders, or supplies of any kind.
- Food Vendors and enclosed trailers are **required** to have a working fire extinguisher in their booth **at all times**.
- Vehicles are NOT permitted in the Vendor Village between the hours of 7:30 a.m. - 5 p.m.

Insurance Coverage: Provide a copy of a current Certification of Liability Insurance naming J Bar J Youth Services as additional insured.

Promotions, Marketing, & Advertising: Promote your business and support at-risk youth with a sponsorship through cash, gift certificates, or product donation for horse show prizes and awards. Sponsor benefits include promotion through ring announcements, the opportunity to add items to the trainer bags, and flyers in the show office.

Advertising in our Prize List - list of classes & events distributed digitally to all exhibitors; or our Show Guide - publication available during the event and distributed in local media publications prior to the show. Please mark the appropriate box on the application if you wish to receive further information regarding any of these areas.

Your business will be listed on the Vendors page on the OHDC website with a link back to your website.

Vendor selection, approval and placement is at the sole discretion of J Bar J Youth Services and the OHDC Management Staff. Selected vendors will be required to comply with and sign the J Bar J/OHDC Vendor Contract as a condition of participation at our event.

To apply, submit by June 7, 2024:

- Vendor application
- Certificate of Liability Insurance
- Fees payable to OHDC

J Bar J Youth Services
Attn: Robin Engle/OHDC Vendors
62895 Hamby Rd.
Bend, OR 97701

For questions or to email your forms: Robin Engle events@jbarj.org or 541.508.8681